

Mission Statement

Enriching lives through better health

True North Statement

To be the healthcare partner of choice for our community.

Values

Compassion – Showing empathy and respect
Integrity – Demonstrating moral and ethical principles
Quality – Achieving the best possible outcome
Safety – Committing to Safe Practices
Teamwork – Caring for the success of the team

This institution is an equal opportunity provider

**HARNEY COUNTY HEALTH DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
Wednesday April 3, 2024**

JOIN VIA ZOOM: E-Mail invitation, with instructions & links

HCHD Board Members Present: Jolene Cawlfeld, Debbie Bentz, Kara Bowen, Sharon Davis, Brad Erbe

HCHD Board Members Present via Zoom: Kathy Cook, Shana Withee

HCHD Staff Present: Dennis Burke, Dr. Linda Selby, Sammie Masterson, Catherine White, Jen Hoke, Elaine Wulff, Dr. Lincoln Mosier, Kathy Huffman

HCHD Staff Present via Zoom: Kaitlyn Klawitter, Lynda Haakenson

Visitors Present: None

Visitors Present via Zoom: None

Brad Erbe called the meeting to order at 5:41 pm.

Agenda Additions / Changes:

- Old business:
 - Dennis Burke's Contract
 - Day Care update
- New business:
 - Add patient story to agenda, going forward

Introduction (s):

Dennis Burke, Interim CEO, introduced himself to the Board and provided some information regarding his background.

ACTION ITEM: Approval of Board Meeting Minutes of March 6, 2024.

Sharon Davis moved to approve the Board Meeting Minutes of March 6, 2024, as presented. Debbie Bentz seconded and motion passed seven to zero.

ACTION ITEM: Approval of Special Board Meeting Minutes of March 19, 2024.

Sharon Davis moved to approve the Board Meeting Minutes of March 19, 2024, as presented. Kara Bowen seconded and motion passed seven to zero.

Public Comment:

No public in attendance

Presentation/Board Development Article:

Sammie Masterson presented a recap of the SDAO Annual Conference.

Review/Discussion:

Medical Staff Report:

- Dr. Mosier; it is the recommendation of the Medical staff that the board approve the re-appointments and initial appointments as listed on the agenda.

ACTION ITEM: Medical Staff Re-Appointments:

Sharon Davis moved to approve the re-appointments of the PA's and Radiologists as listed on the agenda, with recommendations from the Medical Staff.

- ✓ *Re-appointments are: Allison Mckean, PA-Dermatology, Jill Conway, PA-Dermatology, Ryan Berecky, MD-Radiology, David Greenberg, MD-Radiology, Matthew Bentz, MD-Radiology.*

Debbie Bentz seconded and motion passed seven to zero.

ACTION ITEM: Medical Staff Initial Appointments:

Debbie Bentz moved to approve the initial appointments of the Radiologists as listed on the agenda, with recommendations from the Medical Staff

- ✓ *Initial appointments are: Stephany Barreto, MD-Radiology, Jeremy Logan, MD-Radiology and Joseph Houkal, MD-Radiology.*

Kara Bowen seconded and motion passed seven to zero.

Administrative Report:

No report.

Governance Committee Report:

- CRNA Contract:
 - Changes to the draft contract have been submitted to see if it meets the Boards criteria, then will be submitted for Board action.

Finance Committee Report:

No additions to the written report

ACTION ITEM: Reallocate capital funds for phone project to IT network refresh:

Sharon Davis moved to approve that the allocated funds that were for the new phone system be transferred to the purchase of the needed switches for the IT network refresh and all that goes with that. Debbie Bentz seconded and motion passed seven to zero.

Safety & Quality Committee Report:

No additions to the written report

ACTION ITEM: Safety & Quality Committee; Jolene Cawlfild has expressed interest in being on this committee.

Sharon Davis moved to appoint Jolene Cawlfild to participate on the Safety and Quality Committee. Kara Bowen seconded and motion passed seven to zero.

ACTION ITEM: 2024 PI Plan:

Debbie Bentz moved to approve the 2024 PI Plan as presented. Jolene Cawlfild seconded and motion passed seven to zero.

Old Business:

Day Care Update:

- Several entities are still discussing how to implement a Day Care program. To date there has not been much headway in getting this implemented, but discussions will continue. A director needs to be found, proper

certifications need to be completed, a location needs to be decided, how the program will be run needs to be decided and insurance needs to be obtained.

St. Charles/Epic update:

- St. Charles is standing firm on their pricing model, at least for this year.
- They plan on doing a 5% cost increase each year unless their IT cost raises higher than the 5%.
- Catherine is still expecting more information from them on how they are breaking down those costs, but has not seen anything as of this meeting.

Contract for Dennis Burke:

- Main points have been agreed upon.
- Formal written contract has not been completed.

New Business:

Patient Story

- This could be a valuable tool to help the Board connect with our mission and goals.
- Who would have the task of choosing which story to bring one patient's story each month.
- There is a concern that since we are a small community, the patient may be easily identified by their story and disclose their health information unintentionally.
- Have the patient write their story and authorize the disclosure, knowing it would be read in an open meeting.
- Have the patient come to the Board meeting and state their story.
- Discuss this further in Governance Committee.

Retreat Date:

- Suggested that the Board change board retreat to board training / education.
- Date will be May 22, 2024 from noon to four at Harney District Hospital.

CEO Search

- Existing search committee will continue.
- Dennis has some ideas on other areas to post.
- Breakdown needed on what has already been spent from the \$15,000.
- Search Committee will meet next Wednesday April 10th, at 10:30, with Dennis Burke and Jen Hoke.

The Board adjourned at 7:18 p.m.

Respectfully Submitted,

Kara Bowen, Board Secretary

Next Board Meeting: Wednesday May 1, 2024 @ 5:30 pm

Budget Committee Meeting: Wednesday May 1, 2024 @ 3:00 pm