

Mission Statement

Enriching lives through better health

True North Statement

To be the healthcare partner of choice for our community.

Values

Compassion – Showing empathy and respect
Integrity – Demonstrating moral and ethical principles
Quality – Achieving the best possible outcome
Safety – Committing to Safe Practices
Teamwork – Caring for the success of the team

This institution is an equal opportunity provider

**HARNEY COUNTY HEALTH DISTRICT
(SPECIAL MEETING)
BOARD OF DIRECTORS MEETING MINUTES
Wednesday April 17, 2024**

JOIN VIA ZOOM: E-Mail invitation, with instructions & links

HCHD Board Members Present: Jolene Cawfield, Kara Bowen, Sharon Davis, Brad Erbe

HCHD Board Members Present via Zoom: Kathy Cook, Shana Withee

HCHD Board Members Absent: Debbie Bentz

HCHD Staff Present: Dennis Burke, Jen Hoke,

HCHD Staff Present via Zoom: Shirley Gillespie

Visitors Present: Rob Frank

Visitors Present via Zoom: None

Brad Erbe called the meeting to order at 5:36 pm.

Interim CEO Contract for Dennis Burke:

- Non-Changes to contract:
 - Housing will be provided.
 - Work days: Monday & Friday's Dennis will work out of his residence, Wednesday through Thursday will be on-site.
 - Payment of \$15,000 per month.
- Changes to basic contract:
 - Effective Contract date: March 25, 2024
 - Add title; Harney District Hospital
 - Payment for Services: monthly retainer.
 - Dennis will be allowed to work from his residence as well as the hospital.
 - Liability Insurance: Added to hospital Directors and Officers Liability Insurance.
 - Meal: Set dollar amount per day, with receipts, if not eating at hospital café, while on-site.
 - Job-Description: lay out basic job description with the addition that Dennis will also help in the search for a permanent CEO.

ACTION ITEM: Approval of Independent Contractor Agreement for Dennis Burke, Interim CEO:

Sharon Davis moved to approve the Independent Contractor Agreement for Dennis Burke, for the Interim CEO position with the following changes.

- ***The effective date is March 25, 2024***
- ***Add a ceiling of \$30.00 per day for meals with receipts.***

- ***Add list of job duties under exhibit A, to include recruitment assistance of a permanent CEO.***

Kara Bowen seconded and motion passed six to zero.

Permanent CEO Position:

- Search committee met and discussed.
 - Job posting for permanent CEO position.
 - Reviewed CEO assessment sheet along with Dennis.
 - Suggestion made: Change the requirements on the C-Suite experience.
 - Post position for 14 days starting tomorrow April 18, 2024, if Board approves.

ACTION ITEM: Permanent CEO Position Posting.

Jolene Cawlfild moved to adjust the posting for the CEO position, changing the CEO job description on the C-Suite experience from 10 years to six years and that the position be posted for 14 days starting April 18, 2024. Sharon Davis seconded and motion passed six to zero.

The Board adjourned at 6:12 p.m.

Respectfully Submitted,

Kara Bowen, Board Secretary

Next Board Meeting: Wednesday May 1, 2024 @ 5:30 pm

Budget Committee Meeting: Wednesday May 1, 2024 @ 3:00 pm