

Mission Statement

Enriching lives through better health

True North Statement

To be the healthcare partner of choice for our community.

Values

Compassion – Showing empathy and respect

Integrity – Demonstrating moral and ethical principles

Quality – Achieving the best possible outcome

Safety – Committing to Safe Practices

Teamwork – Caring for the success of the team

This institution is an equal opportunity provider

**HARNEY COUNTY HEALTH DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
Wednesday March 6, 2024**

JOIN VIA ZOOM: E-Mail invitation, with instructions & links

4:00 p.m. - Prior to regular Board Meeting:

Executive Session for the purpose of discussion appointment of Chief Executive Officer, per ORS 192.660(2)(a), ORS 192.660(7)(d)(A)-(C) and ORS 192.660(7)(d)(D):

HCHD Board Members Present: Brad Erbe, Kara Bowen, Sharon Davis, Debbie Bentz, Shana Withee

HCHD Board Members Present via Zoom: Kathy Cook, Jolene Cawlfeld

HCHD Staff Present: Catherine White, Sammie Masterson, Dr. Linda Selby, James Basch, Dr. Lincoln Mosier, Cliff Stoutenburg, Jen Hoke, Kim Kautz, Katia Collins, Kathy Huffman

HCHD Staff Present via Zoom: Shirley Gillespie

Visitors Present: Amy Paul

Visitors Present via Zoom: None

Brad Erbe called the meeting to order at 5:36 pm.

Changes to the Agenda:

- ✓ We will be returning to Executive Session after this Regular Session adjourns for more discussion appointment of Chief Executive Officer, per ORS 192.660(2)(a), ORS 192.660(7)(d)(A)-(C) and ORS 192.660(7)(d)(D):
- ✓ With the above item being stated; there now will be no action item on the CEO appointment and compensation.

ACTION ITEM: Approval of Board Meeting Minutes of February 7, 2024.

Sharon Davis moved to approve the Board Meeting Minutes of February 7, 2024, as presented.

Shana Withee seconded and motion passed seven to zero.

Public Comment:

None

Presentation/Board Development Article:

Highlights of Rural Health Conference

Kathy Cook, Sharon Davis, Catherine White and Dr. Linda Selby all shared information and highlights from some of the sessions that they attended during the 2024 Rural Health Conference.

Review/Discussion:

Medical Staff Report:

- Dr. Lincoln Mosier said it was the recommendation of the Medical Staff that the Board approve the re-appointments and initial appointment of those listed on the agenda.

ACTION ITEM: Medical Staff Re-Appointments and Initial Appointments:

Sharon Davis moved to approve the re-appointments, with recommendations from the Medical Staff for Michael McLaughlin, MD, CORA Radiology and Rebecca Jarnes, CRNA, and the initial appointment of Brian Evans, MD, CORA Radiology. Debbie Bentz seconded and motion passed seven to zero.

Administrative Report:

- Letter of support for the HVAC System grant needs to be signed.
- TeamSTEPPS: In leadership today we took a piece of that and had some training.

Presentation:

Cliff Stoutenburg, EMS Manager, along with Katia Collins and Kim Kautz presented information regarding the 911 Committee's plan to purchase a new CAD System and why it is needed. Also, they are requesting to appoint an EMS Advisory Committee.

- There are numerous dispatch concerns from all agencies. This will help rectify those concerns.
 - The current CAD System is jail specific.
 - It does not allow for any State or Federal mandate reporting for any of the police departments, which is a direct violation.
 - It is not user friendly.
 - It causes a lot of chaos in dispatching calls, incorrect information, incorrect addresses, scenes not being cleared to allow safe entry.
 - The current CAD System, when you call 911 caller information such as name, address and phone number, is manually put in then disappears, so every time you call 911 the dispatcher is having to enter the same information over again.
 - Currently there is about a six minute hold time, from the time someone calls, before any entity is getting dispatched. The national standard is 90 seconds.
- The agencies that are currently using dispatch met and looked at three different CAD Systems.
 - The new system would hold call cards, with all the callers' information staying in the system, so if you have to call any other time, that information will automatically populate.
 - CAD Systems are very expensive, with the cost being a little over \$700,000. Of the three that were looked at, the group chose the Motorola CAD System.
 - The cost of the new system would be split between all end users over the next seven years.
 - The share cost to Harney County Health District would be about \$32,000 per year for the next seven years.
 - The complete informational packet was handed out by Cliff and will be filed with the Board Packet in the Board Binder.
- QUESTION ASKED: What about all the 911 funds that the County has.
 - Those funds have been depleted due to upgrades to the current system and upgrades and repairs to the towers.
- QUESTION ASKED: Are there any grants that can be applied for to help pay for this new system.
 - Yes. The cost we have presented would be if we do not get any grant funding. There is a grant out there now from the DOJ, as they know there are a lot of small rural counties that are operating under the CAD Systems that don't meet the mandated standards and that don't have the funding to purchase new ones. As of today, the 911 committee has applied to the DOJ for that grant. If that grant is awarded, it would put \$500,000 toward that

\$700,000 purchase of that CAD System. So, obviously if we are awarded that grant, our shared cost is going to be much less. We should know by June if we will be receiving the grant.

ACTION ITEM: Purchase of new CAD System:

Sharon Davis moved to approve spending \$35,000 a year for the next seven years, contingent on the other six entities contributing toward the CAD System as well. Shana Withee seconded.

DISCUSSION:

The cost is actually \$32,000 and not \$35,000.

Sharon Davis amended the motion from spending \$35,000, to the cost of \$32,000 a year for the next seven years, contingent on the other six entities contributing toward the purchase of the new CAD System. Shana Withee seconded the amendment and motion passed seven to zero.

ACTION ITEM: EMS Advisory Committee:

DISCUSSION:

The Board wasn't sure that this should be an action item until further discussion showed that this EMS Advisory Committee would be holding public meetings with minutes and discussions.

Sharon Davis moved to authorize EMS to implement the Harney County EMS ASA Advisory Committee. Kara Bowen seconded. But after further discussion, this motion will be tabled until a later date.

Governance Committee Report:

- St. Charles and Epic discussions continue. Catherine handed out updated information that is filed with the Board Packet in the Board Binder.

Finance Committee Report:

- No additions to the written report.

ACTION ITEM: Appoint Budget Officer:

Sharon Davis moved to appoint Catherine White as Budget Officer for the FY 24-25. Shana Withee seconded and motion passed seven to zero.

ACTION ITEM: Appoint Budget Committee:

Sharon Davis moved to approve Petrina White, Rhonda Karges, Ramonda Thompson, Mike Masterson, Kimberlee Olson, Julie Riel and Stacie Rothwell to serve on the Budget Committee for FY 24-25. Debbie Bentz seconded and motion passed seven to zero.

ACTION ITEM: CRNA Proposal/Recommendation:

Sharon Davis moved to approve the CRNA Proposal/Recommendation with High Desert Anesthesia. Kara Bowen seconded and motion passed seven to zero.

Safety & Quality Committee Report:

- No additions to the written report.

Old Business:

Spring Board Retreat: discuss moving to early May and any retreat agenda items

New Business:

None

The Board adjourned back to Executive Session at 7:47 pm for the purpose of discussion appointment of Chief Executive Officer, per ORS 192.660(2)(a), ORS 192.660(7)(d)(A)-(C) and ORS 192.660(7)(d)(D):

The Board adjourned at 9:05 p.m.

Respectfully Submitted,

Kara Bowen, Board Secretary

Next Board Meeting: Wednesday April 3, 2024 @ 5:30 pm

Not Approved