

Mission Statement

Enriching lives through better health

True North Statement

To be the healthcare partner of choice for our community.

Values

Compassion – Showing empathy and respect

Integrity – Demonstrating moral and ethical principles

Quality – Achieving the best possible outcome

Safety – Committing to Safe Practices

Teamwork – Caring for the success of the team

This institution is an equal opportunity provider

**HARNEY COUNTY HEALTH DISTRICT
BOARD OF DIRECTORS MEETING
Wednesday January 3, 2024**

JOIN VIA ZOOM: E-Mail invitation, with instructions & links

HCHD Board Members Present: Brad Erbe, Debbie Bentz, Kathy Cook, Shana Withee, Kara Bowen

HCHD Board Members Present via Zoom: Sharon Davis

HCHD Staff Present: Catherine White, Sammie Masterson, Dr. Linda Selby, Erik Olsen, Elaine Wulff, Jen Hoke, Kathy Huffman, Dr. Heidi Vanyo

HCHD Staff Present via Zoom: Shirley Gillespie

Visitors Present: Amy Paul, Stuart Boyer

Brad Erbe called the meeting to order at 5:34 pm.

ACTION ITEM: Approval of Board Meeting Minutes of December 3, 2023.

Kathy Cook moved to approve the Board Meeting Minutes of December 3, 2023, as presented. Shana Withee seconded and motion passed six to zero.

Public Comment:

No comments.

Adjourn to Executive Session; to review letter of interest from Stuart Boyer for vacant board position, per ORS 192.660(2)(a), ORS 192.660(7)(d)(A)-(C) and ORS 192.660(7)(d)(D) at 5:45 pm.

Reconvened from Executive Session at 6:43 pm.

ACTION ITEM: Board vote for Board position #2, Stuart Boyer candidate:

Shana Withee moved to appoint Stuart Boyer to fill vacant board position #2. Kara Bowen seconded.

- The Board informed Stuart that since this will be an appointed position and if this motion passes, he would have to run in the next election that would be held in May. Stuart acknowledged this information.

Vote taken with Shana Withee, Kara Bowen and Sharon Davis voting yes, Brad Erbe, Kathy Cook and

Debbie Bentz voting no. Motion did not pass.

- Brad Erbe stated with the three to three vote, there will be no action taken at this time. This will be tabled to the February 7, 2024 Board meeting. Stuart Boyer can reapply if he wishes.

Shana Withee moved that we re-post Board position #2 vacancy until January 30, 2024, so we can appoint at the next Board meeting in February. Kara Bowen seconded.

- Brad let Stuart know that he is welcome to keep his letter of interest submitted, and this vote tonight does not mean he is disqualified.

Vote taken motion passed six to zero.

Adjourn for brief break at 6:53 pm

Re-convene from break at 6:57 pm

Presentation/Board Development Article:

“Successful Strategic Planning: The Board’s Role”, AHA Center for Healthcare Governance.

Review/Discussion:

Medical Staff Report:

- Dr. Vanyo, let the board know that she will be stepping down as Chief of Staff. At the last Medical Staff meeting, nominations were made for Chief of Staff and the election will be held later this month for that position.
- Dr. Vanyo stated it is the recommendation of Medical Staff that the Board approve the re-appointments and initial appointment as listed.

ACTION ITEM: Medical Staff Re-Appointments:

Shana Withee moved to approve the re-appointments, with recommendations from the Medical Staff for William Wheir, MD-CORA, Travis Abele, MD-CORA, Karen Lynn, MD-CORA and Timothy Tetzlaff, MD-Family Medicine. Kathy Cook seconded and motion passed six to zero.

ACTION ITEM: Medical Staff Initial -Appointments:

Shana Withee moved to approve the initial appointment, with recommendations from the Medical Staff for Paula Godfrey, DO-Emergency Medicine. Kathy Cook seconded and motion passed six to zero.

Administrative Report:

- CLIA (Laboratory) Survey update: We received an email this morning from the surveyors, requesting additional information on one of the deficiencies that they found. We submitted that information back to them this afternoon.
- DNV Survey update: We have not received the written results of that survey back yet, but expect it sometime early next week. We are currently working on the deficiencies that were found.
- The State Fire Marshal showed up last week. That review went well. We are waiting on an official report to see if there are any deficiencies that we need to correct.
- CRNA services RFP’s closed today. We have one to review and will schedule a meeting to discuss that proposal.
- St. Charles EPIC Community Connect agreement update: St. Charles will be meeting internally, now that the holidays are over and will try to explain the increase of costs better to the Board.
- Bobby Long resigned permanently this morning.
- We received a bomb threat yesterday via email, as did several other Oregon hospitals. The police were contacted, AOC and our security met to go through our process and discuss our response. After the FBI stated that they did not feel this was a credible threat and other hospitals were not evacuating, we stood down. Today, we held an internal de-briefing and identified items that we would like to improve on, internally and communicating with outside agencies.

Governance Committee Report:

No additions to the written report.

Finance Committee Report:

- HVAC system update; Bret Bossuet is still getting information on how to proceed and what each phase will entail. Bret did find out that the cooling tower is functioning as it is supposed to. There are a few things that could be done that would improve the function of it. We should have more information in the next few months.

- Detector plate that is used with our portable X-ray machine was damaged during a trauma. The cost of a new detector plate is \$82,000, and a refurbished one runs \$30,000. Catherine contacted our insurance to try and have them cover the cost of either a new or refurbished one. Depending on the insurance's answer, there may be a motion next month for that cost.

ACTION ITEM: Move \$5 million from the general fund to the funded depreciation account:

Shana Withee moved to approve moving \$5 million from the general fund to the funded depreciation account with recommendation of the Finance Committee. Kathy Cook seconded, motion passed six to zero.

Safety & Quality Committee Report:

No report as there was no meeting in December

Old Business:

None

New Business:

Spring Retreat, determine date, locations:

After discussion the Governance Committee will discuss and look at dates in April as well as locations, then present some options at the next Board meeting.

CEO Search Committee

- a. Review proposed CEO interview questions:
 - i. Each Board member will review the interview questions and choose which ones that they would like to be asked. Those will be given back to the Governance Committee to compile the final, bringing back to the Board to make sure those questions are the ones they would like to ask. The recommended amount of questions should range between 12 and no more than 20.

The Board adjourned at 8:14 pm.

Respectfully Submitted,

Kara Bowen, Board Secretary

Next Board Meeting: Wednesday February 7, 2024 @ 5:30 pm