

Mission Statement

Enriching lives through better health

True North Statement

To be the healthcare partner of choice for our community.

Values

Compassion – Showing empathy and respect
Integrity – Demonstrating moral and ethical principles
Quality – Achieving the best possible outcome
Safety – Committing to Safe Practices
Teamwork – Caring for the success of the team

This institution is an equal opportunity provider

**HARNEY COUNTY HEALTH DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
Wednesday August 2, 2023**

JOIN VIA ZOOM: E-Mail invitation, with instructions & links

HCHD Board Members Present: Brad Erbe, Sharon Davis, Kara Bowen, Kathy Cook, Debbie Bentz

HCHD Board Members Absent: Shana Withee, Dr. Dan Brown

HCHD Staff Present: Dan Grigg, Catherine White, Sammie Masterson, Bobby Long, Erik Olson, Dr. Linda Selby, Perrilyn Wells, Dr. Heidi Vanyo, Jen Hoke, Kathy Huffman

Visitors Present: None

Brad Erbe called the meeting to order at 5:30 pm.

ACTION ITEM: Approval of Board Meeting Minutes of July 5, 2023.

Corrections:

On page 4, under ACTION ITEM for Dexascan Purchase, third bullet, first sentence should read, *“Dr. Linda Selby, it is recommended that every woman over **age 65**, essentially every two years, sometimes more or less depending on the case.*

Sharon Davis moved to approve the Board Meeting Minutes of July 5, 2023, as amended. Debbie Bentz seconded and motion passed five to zero.

ACTION ITEM: Approval of Special Board Meeting Minutes of July 21, 2023.

Sharon Davis moved to approve the Special Board Meeting Minutes of July 21, 2023. Kara Bowen seconded and motion passed five to zero.

Public Comment:

None

Board Development Article: “Health Care Disruption, 2023 Outlook”, The Buzz Market Scan.

Review/Discussion:

Administrative Report:

- ❖ Hanger Update: For the last year, we have been trying to secure a hanger at the Burns airport, so in the winter the air ambulance services could de-ice their planes. Air Life, Life Flight and the hospital have looked at a hanger owned by Bill Dunbar and it will serve the purpose we need. Today we have finally come to a verbal commitment to move forward. Catherine White is working on drafting a contract with Bill Dunbar to lease the hanger for

\$2,000.00 per month, to run from November to around April, depending on the weather. The air ambulance services have agreed to pay all the utilities for the hanger. The air ambulance services will also be furnishing any deicer equipment that they may need.

- ❖ St. Charles is changing their IT leadership; they let three of their four executives go last week. This is a big deal for us, due to sharing the EPIC system and the working relationship that we have had with those persons for a number of years. St. Charles have signed an Interim CIO and are working on getting a permanent CIO hired. The interim CIO they have signed; we have had a working relationship with for some time and she knows how we operate our half of the EPIC system.
- ❖ Orthopedics: Prineville stopped doing Ortho surgeries a few months ago, so we may be able to purchase or rent some of their unused equipment. They have sent a list of what they have available. Dan Winn is trying to schedule a meeting next Monday to let them know what types of equipment we are interested in and possibly talk about the terms, rent or purchase, then bring those numbers back. When we were first discussing doing Ortho surgeries here, we estimated all the equipment to run approximately \$300,000 to \$400,000.

The Board Adjourned to Executive Session; for the purpose of conferring with legal counsel, per ORS 192.660(2)(h) & ORS 192.345(1) at 6:00 pm.

The Board reconvened from Executive Session at 6:31 pm.

Medical Staff Report:

- Dr. Vanyo, thanked the Board for modifying tonight's agenda, allowing her to address the board earlier, so she could get back to other duties. She highlighted the changes that have been made.
 - Page 47 of the Board Packet / Page 8 of the actual by-laws, under Allied Health Professionals: Previously there were two separate categories, dependent and independent. Dependent mostly pertained to Physician Assistants (PA's) because they worked under the license of a Physician which required more oversight. Within the last year, PA's are now independently licensed, therefore we have updated our by-laws to reflect this.
 - Credentialing process is the second change we have made. In the past few years we sometimes have not been able to meet quorum to approve the credentialing packets. With this change, it now becomes the primary job of the Chief of Med Staff to review the packets, making sure that all of the components are in the packet, such as training. If there are any noticed issues with individual packets, they will then be forwarded to the Medical Executive Committee who will review and discuss further. If there are no outstanding issues, the Chief of Med Staff can recommend to the Harney County Health District Board of Directors that they move forward with final approval.

ACTION ITEM: Approval of the Harney District Hospital Medical Staff By-Laws.

Sharon Davis moved to approve the Harney District Hospital Medical Staff By-Laws as amended.

Kara Bowen seconded and motion passed five to zero.

ACTION ITEM: Medical Staff Initial Appointments:

Sharon Davis moved to approve the initial appointments, with recommendations from the Medical Staff for, Landon Mourtisenk, CRNA, Jesse Jarnes, CRNA, Sheridan Klinger, CRNA and Kevin Prince, MD Emergency Medicine. Kathy Cook seconded and motion passed five to zero.

ACTION ITEM: Medical Staff Re-Appointments:

Sharon Davis moved to approve the initial appointments, with recommendations from the Medical Staff for, Heidi Vanyo, MD Family Medicine, Patricia McNamara, MD OBGYN, Lindsey Clarke, PA Dermatology, Wayne Nelson, MD Vascular Surgery, Luther Hemphill, CRNA, Emery Chang, MD General Surgery, James Ballare, MD Vascular Surgery, Laura Steen, Surgical Assistant, Jason Jundt, MD Vascular Surgery, Chris Siegner, Licensed Social Worker, Daymen Tuscano, MD CORA, Garrett Schroeder, MD CORA, Timothy Bollom, MD Orthopedic Surgery, Casey Curran, MD CORA, Benjamin English, MD CORA, Maureen Filipk, MD CORA, Daniel Gay, DO General Surgery, Kai Kinder, MD CORA and David Mehr, MD Emergency Medicine. Kathy Cook seconded and motion passed five to zero.

CEO Recruitment Process (full-time position):

Erik Olson will facilitate for the CEO Recruitment Process

- ❖ Need to set a timeframe.
- ❖ Need to decide if we should go with our internal staff or hire a search firm. If we choose a search firm, do we choose full service or a hybrid?
- ❖ If we use our in-house staff to conduct the search, have them post for a specific period of time. If after the set time period, we still do not have a candidate(s) that fit our criteria for a qualified candidate(s), then move forward with a search firm.
- ❖ Policy 100.150, "Hiring a Chief Executive Officer", has procedure(s) in it. Look at this policy to see if it still is appropriate prior to moving forward.
- ❖ We need to decide what demographics and criteria we would like to see in the candidate(s).

The Board briefly adjourned at 7:50 pm.

The Board reconvened at 8:00 pm.

Governance Committee Report:

No additions to the written report.

ACTION ITEM: Board Policy 100.025, "Board Roles and Responsibilities":

Sharon Davis moved to approve Board Policy 100.025, "Board Roles and Responsibilities", as amended. Debbie Bentz seconded and motion passed five to zero.

ACTION ITEM: Board Policy 100.031, "Board Member Confidentiality":

Sharon Davis moved to approve Board Policy 100.031, "Board Member Confidentiality", as amended. Kara Bowen seconded and motion passed five to zero.

ACTION ITEM: Board Policy 100.035, "Duties of the Chairperson":

Kara Bowen moved to approve Board Policy 100.035, "Duties of the Chairperson", as amended. Sharon Davis seconded and motion passed five to zero.

ACTION ITEM: Board Policy 100.040, "Duties of the Treasurer":

Kathy Cook moved to approve Board Policy 100.040, "Duties of the Treasurer", as amended. Debbie Bentz seconded and motion passed five to zero.

ACTION ITEM: Board Policy 100.070, "Board Meetings":

Discussion:

On header: Add on PAGE 1 OF 4 plus see attachment A.

Debbie Bentz moved to approve Board Policy 100.070, "Board Meetings" with revisions as stated. Kara Bowen seconded and motion passed five to zero.

ACTION ITEM: Board Policy 100.070, "Board Meetings, Attachment A":

No action on this, it has been added to actual 100.070, "Board Meetings", Policy header.

ACTION ITEM: Board Policy 100.090, "Board Retreats":

Kara Bowen moved to approve Board Policy 100.090, "Board Retreats". Sharon Davis seconded and motion passed five to zero.

ACTION ITEM: Authorize the Board Chair to work with the hospital information officer on press releases to the media, on behalf of the Board, unless otherwise determined by the Board.

DISCUSSION:

This will be tabled to the September 6, 2023 meeting.

Finance Committee Report:

- ✓ Someone is needed to meet with the Auditors from the Board. It usually is someone from the Finance Committee. This will be discussed further upon Shana Withees return.

Safety & Quality Committee Report:

No additions to the written report.

Old Business:

None

New Business:

ACTION ITEM: Compensation/Contract Proposal for Interim CEO:

Discussion:

Bobby Long presented the Board with a range of salaries for the interim CEO position from various entities. These rates had been discussed with Catherine White and she has agreed that the rate being proposed is a fair market value. There are some items she would like to have in the contract.

- ✓ Start Date with Compensation
- ✓ Contract for no less than four months
- ✓ A 60 day termination notice
- ✓ Caveat that if she should not receive the permanent CEO position, that she would retain the CFO position.

The Board agreed to move forward with the compensation, start date and the caveat for retaining CFO position. The other details will be put in a contract for full approval.

Sharon Davis moved to approve the salary for Catherine White, interim CEO position at the rate of \$268,320.00, start date of August 16, 2023 with caveat that should Catherine not become permanent CEO, that she can retain the CFO position. Kara Bowen seconded and motion passed four to zero. Debbie Bentz had to leave prior to the vote.

ACTION ITEM: Board Resolution designating media for meeting notices:

This will be tabled to the September 6, 2023 board meeting and brought back as an actual Resolution.

ACTION ITEM: Progress report on the Community Health Needs Assessment:

Sharon Davis moved to acknowledge that the Board received the Community Health Needs Assessment and has reviewed it. Kara Bowen seconded and motion passed four to zero. Debbie Bentz had to leave prior to the vote.

The Board adjourned at 9:20 pm.

Respectfully Submitted,

Kara Bowen, Board Secretary

Next Board Meeting: Wednesday September 6, 2023 @ TBD pm

Not Approved