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| **Mission Statement**  Enriching lives through better health  **Values**  Compassion – Showing empathy and respect  Integrity – Demonstrating moral and ethical principles  Quality – Achieving the best possible outcome  Safety – Committing to Safe Practices  Teamwork – Caring for the success of the team  ***This institution is an equal opportunity provider*** | **True North Statement**  To be the healthcare partner of choice for our community. |

**HARNEY COUNTY HEALTH DISTRICT**

**BOARD OF DIRECTORS MEETING MINUTES**

**Wednesday June 22nd, 2022**

**JOIN VIA ZOOM: E-Mail invitation, with instructions & links**

**HCHD Board Members Present:** Dr. Dan Brown, Dave Ferre, Brad Erbe, Sharon Davis, Shana Withee, Ann Vloedman

**HCHD Budget Board Community Members:** Fred Flippence, Budget Board Chair

**HCHD Staff Present:** Catherine White, Sammie Masterson, Erik Olson, Samantha White, Bret Bossuot, Elaine Wulff, Kathy Huffman

**HCHD Staff Present via Zoom:** Laura Erickson, Dr. Heidi Vanyo, Shirley Gillespie

**Visitors Present:** Sarah Briels

**Sharon Davis called the meeting to order at 5:30 pm.**

**Open Public Budget Recommendation:**

Fred Flippence, Budget Board Committee Chair stated that the Budget Board for FY 22-23 met on May 22nd, 2022. On behalf of the Budget Board; they recommend that the Board of Directors of Harney County Health District adopts the annual budget as reviewed by the Budget Committee, for the fiscal year 2022-2023 in the total amount of $52,858,567. After approval this budget will be on file with the Harney County Clerk and the Harney County Assessor in Burns, Oregon.

**ACTION ITEM: Resignation of Board Member Pamela Olsen, position #3:**

***Shana Withee moved to accept the resignation of Pamela Olsen, with thanks, from the Harney County Health District Board of Directors. Ann Vloedman seconded and motion passed six to zero.***

**Introduction:**

Sharon Davis introduced Sarah Briels to the Board, who is considering becoming a Board member, filling the vacant position #3.

**ACTION ITEM: Approval of Budget Committee Minutes of May 25th, 2022:**

***Dr. Dan Brown moved to approve the Budget Committee meeting minutes of May 25th, 2022. Dave Ferre seconded and the motion passed six to zero.***

***Sharon Davis opened the Budget Hearing at 5:40 pm.***

**ACTION ITEM:** **Approval of Board Meeting Minutes of May 25th, 2022:**

Dr. Vanyo was present zoom, not in person.

***Ann Vloedman moved to approve the meeting minutes of May 25th, 2022 as amended. Dr. Dan Brown seconded and the motion passed six to zero.***

**Public Comment:**

Sarah Briels asked the Board some questions regarding the various sub committees of the Board of Directors, what her position would be and what the expectations would be if she becomes a Board member.

Each Board member explained their individual backgrounds, how long they have been on the board and which committees they were on.

**Presentations:**

Bret Bossuot, Facilities Services Manager, presented the Board the proposal for replacement of the HVAC system.

Samantha White, Marketing, presented the Community Health Needs Assessment that included Appendix B6, Appendix C1 and Appendix E1.

**Review/Discussion:**

**Administrative Report:**

Discussion on issues surrounding the Laboratory, how did we get to this point that there were these issues, how serious were the issue, what will happen if the issues are not completed by the 23rd and going forward how do we prevent this from happening again.

We have a new interim Lab Manager who started basically the same day we received the report from CLIA. She has been working very hard to address the deficiencies that were identified in the report which is due tomorrow.

The Board would like to have Frances Shbeeb, Lab manager, be at the next meeting to give the Board a report on what happened and how it was dealt with

**Medical Staff Report:**

Dr. Heidi Vanyo stated that the re-appointments and initial appointments listed on the agenda, would not be presented again tonight, due to not having enough Medical Staff who had reviewed the credentialing folders to give approval. These will be back on the July 27th, 2022 agenda. Dr. Vanyo also stated that going forward to prevent this issue, medical staff will be asked to review the folders prior to the Medical Staff meeting if they plan on zooming in.

**Governance Committee Report:**

No additions to the written report.

Sammie Masterson briefed the Board on the masking requirements for hospitals and what we may be able to do downstairs where no patients are interacting.

**Finance Committee Report:**

No additions to the written report.

**Safety & Quality Committee Report:**

No additions to the written report.

**Public Comments on budget for FY 2022-23:**

No public comment

**There being no public comments on the proposed Budget for fiscal year 2022-23, Sharon Davis closed the Public Budget Hearing at 7:13 pm.**

**ACTION ITEM: Adopt the Budget for FY 2022-23:**

***Shana Withee moved to adopt the Budget for the fiscal year 2022-23 for Harney County Health District as presented. Dave Ferre seconded and the motion passed six to zero.***

**ACTION ITEM: Approve Resolution No. 2023-01, “Resolution Adopting the Budget”:**

***Shana Withee moved to approve Resolution No. 2022-03,*** “***Resolution Adopting the Budget,” for Harney County Health District. Ann Vloedman seconded and the motion passed six to zero.***

**ACTION ITEM: Approve Resolution No. 2023-01, “Resolution Making Appropriations”:**

***Brad Erbe moved to approve Resolution No. 2022-03, “Resolution Making Appropriations. Ann Vloedman seconded and the motion passed six to zero.***

**ACTION ITEM: Approve Resolution No. 2023-01, “Resolution Imposing the Tax”:**

***Shana Withee moved to approve Resolution No. 2022-03, “Resolution Imposing the Tax”, for Harney County Health District. Dave Ferre seconded and the motion passed six to zero.***

**ACTION ITEM: Approve Resolution No. 2023-01, “Resolution Categorizing the Tax”:**

***Dave Ferre moved to approve Resolution No. 2022-03, “Resolution Categorizing the Tax”, for Harney County Health District. Dr. Dan Brown seconded and the motion passed six to zero.***

**Old Business:**

None

**New Business:**

Board Officers for FY 2022/23:

Sharon Davis informed the members of the Board, that anyone interested in serving as an officer; Chair, Treasurer or Secretary on the Harney County Health District Board of Directors, please contact Dr. Dan Brown, Chair of the Governance Committee before the next Governance Committee meeting on July 11th.

**ACTION ITEM: New Regular Board Meeting Date:**

**Ann Vloedman *moved to cancel the September 2022 Board meeting and approve changing the regular Board meeting date to the first Wednesday of every month, beginning on October 5th, 2022. Dr. Dan Brown seconded and motion passed six to zero.***

**Review Priorities of Meeting:**

July 27th Board meeting, CEO Evaluation at 4:30 p.m.

**The Board adjourned at 7:29 pm.**

Respectfully Submitted,

Dan Brown, Board Secretary